

## Quarterly Progress Report

FY 15 Q 1

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 12/15/14

Contractor Project Manager: Jaime Flores

Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

TCEQ Project Manager: Tim Cawthon

Approval\* Signature \_\_\_\_\_ Date \_\_\_\_\_

\* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14			
2057	1.2	QPR (FY15Q2)	03/15/15			
2058	1.2	QPR (FY15Q3)	06/15/15			
2059	1.2	QPR (FY15Q4)	09/15/15			
2060	1.2	QPR (FY16Q1)	12/15/15			
2061	1.2	QPR (FY16Q2)	03/15/16			
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14		There has been a lot of turnover in our SRS department. This has led to hiring and training new personnel. TWRI will continue to submit all invoices to our SRS dept. on time	1/15/2015
2119	1.3	Invoice (FY14Q4)	09/30/14		Same as above	1/15/2015
2120	1.3	Invoice (FY15Q1)	12/31/14			
2121	1.3	Invoice (FY15Q2)	03/31/15			
2122	1.3	Invoice (FY15Q3)	06/30/15			
2123	1.3	Invoice (FY15Q4)	09/30/15			
2124	1.3	Invoice (FY16Q1)	12/31/15			
2125	1.3	Invoice (FY16Q2)	03/31/16			
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		

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2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14	Conducted quarterly call on 9/4/14.	
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14	TWRI, TIAER & UTB participated in a conference call to discuss the monitoring QAPP and the PPP	
2069	1.4	Quarterly Communication (FY15Q2)	02/28/15			
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15			
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15			
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15			
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16			
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14	TCEQ approved and executed the Secondary Data QAPP on 10/13/14	

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2084	2.3	Draft Monitoring QAPP	02/28/15		UTB has begun drafting the Modeling QAPP in an effort to have the draft QAPP completed by 2/28/15. The project team had a conference call 11/21/14 to discuss the sampling locations and sampling parameters	
2085	2.3	Final Monitoring QAPP	04/30/15			
4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	10/13/15			
4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15		TIAER has developed a watershed boundary map that has been approved by the TCEQ on 10/17/14. TIAER also assembled all existing monitoring data for the watershed and compiled it into a file on 11/19/14	

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4141	3.2	Analyze existing data and information	05/30/15			
4142	3.3	Identify additional data collection needs	08/31/15			
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15			
2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			
2132	3.6	Q8 Data Submittal	03/15/16			
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			
2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14	The WC has drafted the outline of the PPP and identified several key stakeholders that will become the original Steering Committee for the project. The WC has sent the draft outline of the PPP to the SC for comments and feedback on August 6, 2014.	
2095	4.1	Final Public Participation Plan	08/15/14		TWRI is working on the final draft of the PPP	1/15/2015
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14	TWRI attended a TF grant meeting with Commisioner David Garcia from Cameron Co., Ernesto Reyes, Cameron Co Engineer, Joe Vega, mayor of Port Isabel to discuss the PPP and stakeholder process for this project	

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2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14	The WC and Dr. Benavides will be part of a panel discussion with representatives of all of the potential project partners/stakeholders as part of a workshop to introduce a stormwater manual for the TX Gulf Coast	12/3/2014
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14		The WC has begun planning the first stakeholder meeting with the project partners; it is currently being scheduled for February 2015	2/28/2015
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15			
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14		The PPP and identifying key stakeholders has taken longer than expected. These issues have been resolved.	2/28/2015
2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15			
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15			
2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16			
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			
2104	4.4	Project webpage developed	05/30/14	09/17/14	A project page for the project was created on the Arroyo Colorado website. Further information will be added to this page over time.	
2108	4.4	Public Outreach Event (1of6)	08/31/14		The first O&E event will coincide with the first stakeholder meeting	3/30/2015
2105	4.4	1of3 Mass media communication	02/28/15			
2109	4.4	Public Outreach Event (2of6)	02/28/15			

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2110	4.4	Public Outreach Event (3of6)	08/31/15			
2111	4.4	Public Outreach Event (4of6)	02/28/16			
2106	4.4	2of3 Mass media communication	02/28/16			
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			
2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	<We will add topics next QPR. Can't think of any at this point.>
TWRI Project coordination	The WC has been in communication with several of key stakeholders and potential SC members about the project. The WC and Dr. Jude Benavides gave a presentation about the project at the Save the Arroyo Fiesta on 10/9/14.
Public Participation Plan	The WC has completed a draft of the PPP and submitted the plan to the TCEQ for comments/edits.
Stakeholder Meetings	The WC and Dr. Jude Benavides are working to coordinate the date, time and location of the first stakeholder meeting for the project. The date is tentatively scheduled for February 2015

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.



