

## Quarterly Progress Report

FY 15 Q 1

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 3/15/15

Contractor Project Manager: Jaime Flores

Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

TCEQ Project Manager: Tim Cawthon

Approval\* Signature \_\_\_\_\_ Date \_\_\_\_\_

\* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14	12/15/14		
2057	1.2	QPR (FY15Q2)	03/15/15	03/15/15		
2058	1.2	QPR (FY15Q3)	06/15/15			
2059	1.2	QPR (FY15Q4)	09/15/15			
2060	1.2	QPR (FY16Q1)	12/15/15			
2061	1.2	QPR (FY16Q2)	03/15/16			
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14			
2119	1.3	Invoice (FY14Q4)	09/30/14			
2120	1.3	Invoice (FY15Q1)	12/31/14			
2121	1.3	Invoice (FY15Q2)	03/31/15			
2122	1.3	Invoice (FY15Q3)	06/30/15			
2123	1.3	Invoice (FY15Q4)	09/30/15			
2124	1.3	Invoice (FY16Q1)	12/31/15			
2125	1.3	Invoice (FY16Q2)	03/31/16			
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		
2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14		
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14		

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2069	1.4	Quarterly Communication (FY15Q2)	02/28/15	02/18/15		
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15			
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15			
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15			
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16			
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14		
2084	2.3	Draft Monitoring QAPP	02/28/15		Dr. Benavides has completed a preliminary draft of the monitoring QAPP and will complete the draft by the end of March to submit to the TCEQ for review.	3/30/2015
2085	2.3	Final Monitoring QAPP	04/30/15			

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4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	10/13/15			
4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15	01/28/15	TIAER has further refined a watershed boundary map that has been approved by the TCEQ on 10/17/14 based on additional discussions on 01/28/15.	
4141	3.2	Analyze existing data and information	05/30/15		TIAER performed simple analyses and graphic construction of background data associated with early report chapters.	
4142	3.3	Identify additional data collection needs	08/31/15			
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15			
2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2132	3.6	Q8 Data Submittal	03/15/16			
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			
2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14		
2095	4.1	Final Public Participation Plan	08/15/14	01/30/15		
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14		
2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14		
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14	02/26/15	The first official Key stakeholder meeting was held on 2/26/15. A summary of the meeting has been included in the attachments section of the report.	
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15		After the initial stakeholder meeting on 2/26/15, the next meeting has been scheduled for May.	
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14			
2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15			
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15			
2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16			
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			
2104	4.4	Project webpage developed	05/30/14	09/17/14		

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2108	4.4	Public Outreach Event (1of6)	08/31/14		The WC and Dr. Benavides have been asked to give a presentation in April on the project to the Brownsville Rotary club. The meeting will be open to the public.	4/30/2015
2105	4.4	1of3 Mass media communication	02/28/15	02/15/15	An article on the first stakeholder meeting and the project was printed in the Brownsville Herald.	
2109	4.4	Public Outreach Event (2of6)	02/28/15		We are working with the stakeholders in the watershed to plan this next event.	4/30/2015
2110	4.4	Public Outreach Event (3of6)	08/31/15			
2111	4.4	Public Outreach Event (4of6)	02/28/16			
2106	4.4	2of3 Mass media communication	02/28/16			
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			
2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	<We will add topics next QPR. Can't think of any at this point.>
TWRI Project coordination	The WC has been in communication with several of key stakeholders to plan and coordinate the first stakeholder meeting. The WC has also been working with UTB to develop the Monitoring QAPP.
Public Participation Plan	The PPP was completed and distributed to stakeholders for comments edits and distributed at the first stakeholder meeting on 2/26/15.
Stakeholder Meetings	The WC was able to coordinate and host the first BRWC stakeholder meeting at Rancho Viejo Town Hall on 2/26/15. The meeting was well attended and generated a great deal of discussion.

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.

