

Quarterly Progress Report

FY 15 Q 1

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 6/15/15

Contractor Project Manager: Jaime Flores

Approval Signature _____ Date _____

TCEQ Project Manager: Tim Cawthon

Approval* Signature _____ Date _____

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14	12/15/14		
2057	1.2	QPR (FY15Q2)	03/15/15	03/15/15		
2058	1.2	QPR (FY15Q3)	06/15/15	06/12/15		
2059	1.2	QPR (FY15Q4)	09/15/15			
2060	1.2	QPR (FY16Q1)	12/15/15			
2061	1.2	QPR (FY16Q2)	03/15/16			
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14			
2119	1.3	Invoice (FY14Q4)	09/30/14			
2120	1.3	Invoice (FY15Q1)	12/31/14			
2121	1.3	Invoice (FY15Q2)	03/31/15			
2122	1.3	Invoice (FY15Q3)	06/30/15			
2123	1.3	Invoice (FY15Q4)	09/30/15			
2124	1.3	Invoice (FY16Q1)	12/31/15			
2125	1.3	Invoice (FY16Q2)	03/31/16			
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		
2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14		
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14		

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2069	1.4	Quarterly Communication (FY15Q2)	02/28/15	02/18/15		
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15	05/28/15	TCEQ, TWRI, and UTB held a conference call on 5/28/15 to discuss the upcoming stakeholder meeting.	
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15			
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15			
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16			
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14		
2084	2.3	Draft Monitoring QAPP	02/28/15	03/27/15	TCEQ has provided comments/edits to the draft QAPP submitted by Dr. Benavides	
2085	2.3	Final Monitoring QAPP	04/30/15		Dr. Benavides is working to complete the final draft of the QAPP.	7/30/2015
4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	10/13/15			

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4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15	01/28/15		
4141	3.2	Analyze existing data and information	05/30/15	02/28/15		
4142	3.3	Identify additional data collection needs	08/31/15		The WC will engage stakeholders at the stakeholder meetings to gather information and identify additional data collection needs for the project	
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15			
2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			
2132	3.6	Q8 Data Submittal	03/15/16			
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			

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2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14		
2095	4.1	Final Public Participation Plan	08/15/14		The WC presented the PPP to stakeholders at the 2/26/15 stakeholder meeting. A final decision on the PPP will be made at the next stakeholder meeting on 6/25/15.	6/25/2015
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14		
2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14		
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14	02/26/15		
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15	03/31/15		
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14	02/26/15	Held first stakeholder meeting.	
2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15		5/25/15 Second stakeholder meeting held. Meeting notes will be sent soon.	
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15			
2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16			
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			
2104	4.4	Project webpage developed	05/30/14	09/17/14		
2108	4.4	Public Outreach Event (1of6)	08/31/14	04/30/15	The WC addressed the Valley Environmental Summit committee members at a VES meeting about the project and invited them to participate in the stakeholder process	

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2105	4.4	1of3 Mass media communication	02/28/15	02/15/15		
2109	4.4	Public Outreach Event (2of6)	02/28/15	07/02/15	The WC and Jude Benavides presented about the project at the 2015 LRGV Stormwater Conference at South Padre Island on May 21, 2015.	
2110	4.4	Public Outreach Event (3of6)	08/31/15		The WC is working with the TX Watershed Stewards program to host a workshop for the BRW in September 2015. We are trying to finalize the date of the workshop. Currently scheduled for 9/9/15.	9/9/2015
2111	4.4	Public Outreach Event (4of6)	02/28/16			
2106	4.4	2of3 Mass media communication	02/28/16			
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			
2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	
TWRI Project coordination	The WC has been in communication with several of key stakeholders to plan and coordinate the second stakeholder meeting. The original meeting date was moved from 5/28/15 to 6/25/15 to give the project team enough time to plan and coordinate the meeting activities and agenda. The WC has been working with UTB and the TCEQ to refine the final Agenda and objectives of the project. The WC has also been working with UTB to address the TCEQ comments to the draft Monitoring QAPP.
Public Participation Plan	The draft PPP was completed and distributed to stakeholders for comments edits and distributed at the first stakeholder meeting on 2/26/15. The WC will ask for final comments prior to approval of the PPP at the next stakeholder meeting to be held on 6/25/15. Any final commenys/edits will be incorporated into the final draft and the PPP will be approved before the next stakeholder meeting in September.
Stakeholder Meetings	The WC was able to coordinate and host the first BRWC stakeholder meeting at Rancho Viejo Town Hall on 2/26/15. The meeting was well attended and generated a great deal of discussion.

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.

