

Quarterly Progress Report

FY 15 Q 4

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 9/15/15

Contractor Project Manager: Jaime Flores

Approval Signature _____ Date _____

TCEQ Project Manager: Tim Cawthon

Approval* Signature _____ Date _____

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14	12/15/14		
2057	1.2	QPR (FY15Q2)	03/15/15	03/15/15		
2058	1.2	QPR (FY15Q3)	06/15/15	06/12/15		
2059	1.2	QPR (FY15Q4)	09/15/15	09/15/15		
2060	1.2	QPR (FY16Q1)	12/15/15			
2061	1.2	QPR (FY16Q2)	03/15/16			
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14	Sent		
2119	1.3	Invoice (FY14Q4)	09/30/14	Sent		
2120	1.3	Invoice (FY15Q1)	12/31/14	Sent		
2121	1.3	Invoice (FY15Q2)	03/31/15	Sent		
2122	1.3	Invoice (FY15Q3)	06/30/15	Sent		
2123	1.3	Invoice (FY15Q4)	09/30/15	Sent		
2124	1.3	Invoice (FY16Q1)	12/31/15			
2125	1.3	Invoice (FY16Q2)	03/31/16			
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		
2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14		
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14		

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2069	1.4	Quarterly Communication (FY15Q2)	02/28/15	02/18/15		
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15	05/28/15		
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15	09/16/15	TWRI, UTB and TIEAR will be having a conference call to discuss project Tasks, deliverables and timeline. After the conference call, the project manager will set up a call to the TCEQ PM to discuss the project and upcoming meeting Agenda.	9/30/2015
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15			
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16			
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14		
2084	2.3	Draft Monitoring QAPP	02/28/15	03/27/15		
2085	2.3	Final Monitoring QAPP	04/30/15		Dr. Benavides is working to complete the final draft of the QAPP.	10/30/2015

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4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/15	06/17/15	Certified 7/24/15	
4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15			12/31/2015
4141	3.2	Analyze existing data and information	05/30/15			12/31/2015
4142	3.3	Identify additional data collection needs	08/31/15		The PM and project partners are having a conference call to discuss and identify additional data collection needs for the project	12/31/2015
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15		The PM is working to establish a Steering Committee for the stakeholder group to provide structure and voting/decision making authority to the SC in order to make these types of decisions.	3/30/2016

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2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			
2132	3.6	Q8 Data Submittal	03/15/16			
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			
2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14		
2095	4.1	Final Public Participation Plan	08/15/14		The addition of language to set up a Steering Committee was added to the PPP and introduced to stakeholders on 6/25/15. The Stakeholders agreed to additional language and accepted the final version of the PPP	10/31/2015
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14		
2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14		
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14	02/26/15		
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15	03/31/15		
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14	02/26/15		

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2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15	06/25/15	The second stakeholder meeting was held on 6/25/15 at the Rancho Viejo Town Hall. A meeting summary has already been completed.	
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15		The PM will be meeting with project partners on 9/16/15 to discuss the project and upcoming meeting agenda topics. Due to conflicting schedules, the next Stakeholder group meeting is set for the first two weeks of November.	11/15/2015
2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16			
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			
2104	4.4	Project webpage developed	05/30/14	09/17/14		
2108	4.4	Public Outreach Event (1of6)	08/31/14	04/30/15		
2105	4.4	1of3 Mass media communication	02/28/15	02/15/15		
2109	4.4	Public Outreach Event (2of6)	02/28/15	07/02/15		
2110	4.4	Public Outreach Event (3of6)	08/31/15	09/09/15	The TX Watershed Stewards program hosted a workshop for the BRW on September 9, 2015. Approximately 62 residents attended the workshop.	9/9/2015
2111	4.4	Public Outreach Event (4of6)	02/28/16			
2106	4.4	2of3 Mass media communication	02/28/16	09/03/15	The PM wrote a press release with Rod Santana to announce the TX Watershed Stewards workshop. The article was run in all of the local papers and AgriLife News.	
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			

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2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	
TWRI Project coordination	The WC worked with project partners to plan, coordinate and host the second stakeholder meeting for the project on 6/25/15 at the Rancho Viejo Town Hall. Approximately 40 stakeholders attended the meeting. The meeting generated a lot of discussion on the PPP and addition of language to set up a SC for the group, watershed sub-basin maps, WPP vs TMDL, definition of a resaca and the naming of the Watershed. A meeting summary is included with this report. All materials provided at the meeting have been posted to the on the ACWP website. TWRI and UT-RGV have submitted the final draft of the Monitoring QAPP to the TCEQ. Dr. Benavides was able to secure PUB to run the lab analysis for the project. The WC was able to coordinate with the TX Watershed Stewards Program to host a workshop in the Brownsville Resaca watershed on 9/9/15. Aproximately 62 stakeholders attended the meeting.
Public Participation Plan	The WC submitted the final draft of the PPP to stakeholders on 6/25/15 at the second stakeholder meeting. The stakeholders accepted the final draft of the PPP.
Stakeholder Meetings	The WC was able to coordinate and host the second BRWC stakeholder meeting at Rancho Viejo Town Hall on 6/25/15. The meeting was well attended and generated a great deal of discussion.

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.

