

Quarterly Progress Report

FY 15 Q 2

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 12/15/15

Contractor Project Manager: Jaime Flores

Approval Signature _____ Date _____

TCEQ Project Manager: Tim Cawthon

Approval* Signature _____ Date _____

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.						
ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14	12/15/14		
2057	1.2	QPR (FY15Q2)	03/15/15	03/15/15		
2058	1.2	QPR (FY15Q3)	06/15/15	06/12/15		
2059	1.2	QPR (FY15Q4)	09/15/15	09/15/15		
2060	1.2	QPR (FY16Q1)	12/15/15	12/15/15		
2061	1.2	QPR (FY16Q2)	03/15/16			
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14			
2119	1.3	Invoice (FY14Q4)	09/30/14			
2120	1.3	Invoice (FY15Q1)	12/31/14			
2121	1.3	Invoice (FY15Q2)	03/31/15			
2122	1.3	Invoice (FY15Q3)	06/30/15			
2123	1.3	Invoice (FY15Q4)	09/30/15			
2124	1.3	Invoice (FY16Q1)	12/31/15			
2125	1.3	Invoice (FY16Q2)	03/31/16			
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		
2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14		
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14		

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2069	1.4	Quarterly Communication (FY15Q2)	02/28/15	02/18/15		
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15	05/28/15		
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15	10/26-28/15	TWRI PM consulted with project partners to set a meeting date before the Thanksgiving break. After numerous discussion, the TWRI PM decided to postpone the meeting date due to conflicting schedules and to allow for enough time to prepare for the meeting.	
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15	12/15/15	TWRI PM sent an email and called project partners to try and set the next meeting.	
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16			
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14		
2084	2.3	Draft Monitoring QAPP	02/28/15	08/21/15		
2085	2.3	Final Monitoring QAPP	04/30/15		Dr. Benavides is working to complete the final draft of the QAPP.	12/30/2015

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4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	10/13/15	10/13/15		
4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15	01/28/15		
4141	3.2	Analyze existing data and information	05/30/15	02/28/15		
4142	3.3	Identify additional data collection needs	08/31/15	09/16/15		
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15	03/30/16	The PM is working to establish a Steering Committee for the stakeholder group to provide structure and voting/decision making authority to the SC in order to make these types of decisions.	3/30/2016
2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			
2132	3.6	Q8 Data Submittal	03/15/16			

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			
2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14		
2095	4.1	Final Public Participation Plan	08/15/14	06/25/15		
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14		
2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14		
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14	02/26/15		
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15	03/31/15		
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14	02/26/15		
2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15	06/25/15		
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15	11/15/15	The PM met with project partners on 9/16/15 to discuss the project and upcoming meeting agenda topics. Due to conflicting schedules, the next Stakeholder group meeting is set for the third week of January.	1/21/2016
2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16			
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			

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2104	4.4	Project webpage developed	05/30/14	09/17/14		
2108	4.4	Public Outreach Event (1of6)	08/31/14	04/30/15		
2105	4.4	1of3 Mass media communication	02/28/15	02/15/15		
2109	4.4	Public Outreach Event (2of6)	02/28/15	07/02/15		
2110	4.4	Public Outreach Event (3of6)	08/31/15	09/09/15	The TX Watershed Stewards program hosted a workshop for the BRW on September 9, 2015. Approximately 62 residents attended the workshop.	
2111	4.4	Public Outreach Event (4of6)	02/28/16			
2106	4.4	2of3 Mass media communication	02/28/16	09/03/15	The PM wrote a press release with Rod Santana to announce the TX Watershed Stewards workshop. The article was run in all of the local papers and AgriLife News.	
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			
2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	
TWRI Project coordination	The WC worked with project partners to plan, coordinate and host the third stakeholder meeting for the project before the Thanksgiving break. Due to several conflicts, the PM decided to postpone the meeting date until early next year. TWRI and UT-RGV have received comments from the TCEQ on the final monitoring QAPP. TWRI and UTRGV addressed TCEQ comments and will submit the final draft of the Monitoring QAPP to the TCEQ before 12/30/15. Dr. Benavides was able to secure PUB and ANALAB to run the lab analysis for the monitoring portion of the project. . All materials provided at the meeting have been posted to the on the ACWP website.
Public Participation Plan	The WC submitted the final draft of the PPP to stakeholders on 6/25/15 at the second stakeholder meeting. The stakeholders accepted the final draft of the PPP.
Stakeholder Meetings	The WC was trying to coordinate and host the third BRWC/LLM stakeholder meeting at Rancho Viejo Town Hall two weeks before the Thanksgiving break. The meeting was postponed due to conflicts with the proposed meeting date. The PM is working with project partners to set a date for January 2016. The project partners will select/appoint a SC to make decisions for the stakeholder group.

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.

Please provide a listing of deliverables provided along with the QPR, and delete attachment references from prior quarters. Reference the "Deliverables Report" to get the Deliverable ID, Subtask #, and Deliverable Name.

Deliverable ID	Subtask #	Deliverable Name	Attachment File Name
2095	4.1		
2099	4.3		