

Quarterly Progress Report

FY 15 Q 2

Entity: TWRI

Contract No: 582-14-41167

Project Name: Brownsville/Resaca Characterization

Date Submitted: 3/15/16

Contractor Project Manager: Jaime Flores

Approval Signature _____ Date _____

TCEQ Project Manager: Tim Cawthon

Approval* Signature _____ Date _____

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

QPRs are due to the TCEQ Project Manager by the 15th of the month following each fiscal quarter. Specifically these dates are December 15th, March 15th, June 15th, and September 15th. Fill out appropriate areas and email the Excel workbook to the TCEQ Project Manager. The TCEQ Project Manager will review and either: 1) Approve, sign and date, and e-mail a scanned copy of the approved QPR to the contractor or 2) send back with comments. Once comments have been addressed and a final version is approved, the TCEQ Project Manager will send a signed version of the QPR to the contractor. The Contractor Project Manager must then print the signed version of the QPR and sign and date the cover page. Once signed, the entire QPR must be scanned and sent by e-mail to the TCEQ Project Manager along with the final Excel document.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
2054	1.2	QPR (FY14Q3)	06/15/14	06/17/14		
2055	1.2	QPR (FY14Q4)	09/15/14	09/15/14		
2056	1.2	QPR (FY15Q1)	12/15/14	12/15/14		
2057	1.2	QPR (FY15Q2)	03/15/15	03/15/15		
2058	1.2	QPR (FY15Q3)	06/15/15	06/12/15		
2059	1.2	QPR (FY15Q4)	09/15/15	09/15/15		
2060	1.2	QPR (FY16Q1)	12/15/15	12/15/15		
2061	1.2	QPR (FY16Q2)	03/15/16	03/15/16		
2062	1.2	QPR (FY16Q3)	06/15/16			
2063	1.2	QPR (FY16Q4)	09/15/16			
2064	1.2	QPR (FY17Q1)	12/15/16			
2118	1.3	Invoice (FY14Q3)	06/30/14			
2119	1.3	Invoice (FY14Q4)	09/30/14	10/13/14		
2120	1.3	Invoice (FY15Q1)	12/31/14	12/19/14		
2121	1.3	Invoice (FY15Q2)	03/31/15	03/24/15		
2122	1.3	Invoice (FY15Q3)	06/30/15	06/12/15		
2123	1.3	Invoice (FY15Q4)	09/30/15	7/14/2015, 8/13/15, 9/15/15		
2124	1.3	Invoice (FY16Q1)	12/31/15	12/17/15		
2125	1.3	Invoice (FY16Q2)	03/31/16	03/04/16		
2126	1.3	Invoice (FY16Q3)	06/30/16			
2127	1.3	Invoice (FY16Q4)	09/30/16			
2129	1.3	Invoice (FY17Q1)(Sept-Oct)	11/15/16			
2130	1.3	Invoice (FY17Q1)(Nov)	12/15/16			
2131	1.3	Invoice (FY17Q1)(Dec)	01/15/17			
2065	1.4	Post-Award Mtg	03/14/14	03/21/14		
2067	1.4	Quarterly Communication (FY14Q4)	08/31/14	09/04/14		
2068	1.4	Quarterly Communication (FY15Q1)	11/30/14	11/21/14		

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2069	1.4	Quarterly Communication (FY15Q2)	02/28/15	02/18/15		
2070	1.4	Quarterly Communication (FY15Q3)	05/30/15	05/28/15		
2071	1.4	Quarterly Communication (FY15Q4)	08/31/15	10/26-28/15		
2072	1.4	Quarterly Communication (FY16Q1)	11/30/15	12/15/15		
2073	1.4	Quarterly Communication (FY16Q2)	02/28/16		The PM has communicated with Commissioner Garza, Dr. Benavides and TCEQ PM via email and through telephone to set the next meeting date; 1/21/16	
2074	1.4	Quarterly Communication (FY16Q3)	05/30/16			
2075	1.4	Quarterly Communication (FY16Q4)	08/31/16			
2076	1.4	Quarterly Communication (FY17Q1)	11/30/16			
2077	1.5	EPA Coordination Meeting	11/30/15			
2079	1.6	Annual Report Article	08/01/16			
2081	2.1	QAPP Planning Mtg	03/14/14	03/21/14		
2082	2.2	Draft Secondary Data QAPP	05/30/14	08/01/14		
2083	2.2	Final Secondary Data QAPP	07/31/14	10/04/14		
2084	2.3	Draft Monitoring QAPP	02/28/15	08/21/15		
2085	2.3	Final Monitoring QAPP	04/30/15	02/26/16	Dr. Benavides and the PM have completed the final draft of the QAPP and submitted the draft to the TCEQ PM.	

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
4136	2.4	1st Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	10/13/15	10/13/15		
4138	2.4	1st Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	01/30/16			
4137	2.4	2nd Secondary Data QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed	07/10/16			
4139	2.4	2nd Monitoring QAPP Certification (due within 90 days of anniversary date)*Date will be adjusted once QAPP executed*If necessary	01/30/17			
4140	3.1	Assemble existing data and information	02/28/15	01/28/15		
4141	3.2	Analyze existing data and information	05/30/15	02/28/15		
4142	3.3	Identify additional data collection needs	08/31/15	09/16/15		
4143	3.4	Identify analytical method for estimating pollutant loads	08/31/15	01/21/16	The PM worked with stakeholders at the last meeting on 1/21/16 to establish a Steering Committee and SC Chairman to provide structure and voting/decision making authority to the SC in order to make these types of decisions. The Select model was discussed by Dr. Benavides.	4/30/2016

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2090	3.5	Watershed Characterization - Data Evaluation Report	10/01/16			
2132	3.6	Q8 Data Submittal	03/15/16			
2092	3.6	Draft Water Quality Monitoring Report (With Draft Final Report)	10/01/16			
2093	3.6	Final Water Quality Monitoring Report (With Final Report)	11/30/16			
2133	3.6	Q11 Data Submittal	12/15/16			
2094	4.1	Draft Public Participation Plan	06/15/14	09/17/14		
2095	4.1	Final Public Participation Plan	08/15/14	06/25/15		
2096	4.2	Key stakeholder Meetings (FY14Q3)(2 per quarter during 1st year of project)	05/30/14	07/22/14		
2097	4.2	Key stakeholder Meetings (FY14Q4)(2 per quarter during 1st year of project)	08/31/14	12/03/14		
4144	4.2	Key stakeholder Meetings (FY15Q1)(2 per quarter during 1st year of project)	11/30/14	02/26/15		
4145	4.2	Key stakeholder Meetings (FY15Q2)(2 per quarter during 1st year of project)	02/28/15	03/31/15		
2098	4.3	Stakeholder Group Meeting (1of6)	08/31/14	02/26/15		
2099	4.3	Stakeholder Group Meeting (2of6)	02/28/15	06/25/15		
2100	4.3	Stakeholder Group Meeting (3of6)	08/31/15	01/21/16	The PM was able to work with stakeholders to host a stakeholder meeting on 1/21/16.	

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2101	4.3	Stakeholder Group Meeting (4of6)	02/28/16		The PM was working with the SC Chair and TA Chair to set a meeting date of 3/24/16. This date conflicts with Holy week. The SC Chair has decided to move the meeting date to avoid conflicts with the Holiday. The meeting will be held in April	4/30/2016
2102	4.3	Stakeholder Group Meeting (5of6)	08/31/16			
2103	4.3	Stakeholder Group Meeting (6of6)	12/31/16			
2104	4.4	Project webpage developed	05/30/14	09/17/14		
2108	4.4	Public Outreach Event (1of6)	08/31/14	04/30/15		
2105	4.4	1of3 Mass media communication	02/28/15	02/15/15		
2109	4.4	Public Outreach Event (2of6)	02/28/15	07/02/15		
2110	4.4	Public Outreach Event (3of6)	08/31/15	09/09/15		
2111	4.4	Public Outreach Event (4of6)	02/28/16		The PM is waiting for the next stakeholder meeting to decide on what kind of outreach event the stakeholders would like to plan/attend	4/30/2016
2106	4.4	2of3 Mass media communication	02/28/16	09/03/15		
2112	4.4	Public Outreach Event (5of6)	08/31/16			
2107	4.4	3of3 Mass media communication	12/01/16			
2113	4.4	Public Outreach Event (6of6)	12/01/16			
2114	4.5	Draft Partnership Coordination Report (In Final Report)	10/01/16			
2115	4.5	Final Partnership Coordination Report (In Final Report)	11/30/16			
2116	5.1	Draft Final Report	10/01/16			
2117	5.2	Final Report	11/30/16			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
[Include additional entries as appropriate]	
TWRI Project coordination/Stakeholder meetings	The PM worked with project partners to plan, coordinate and host the third stakeholder meeting for the project on 1/21/16. Stakeholders agreed to form a SC to make decisions for the group, Stakeholders decided to have 12-15 member SC and selected Commissioner Garza to serve as SC Chairman, Dr. Benavides to serve as Chair of the Technical Advisory Committee and appointed Jose Figueroa and Tony Reisinger to serve as SC members. During the meeting a list of potential stakeholders was created to select the rest of the SC members from. A meeting summary and potential SC list is attached. All materials provided at the meeting have been posted to the on the ACWP website.
Monitoring QAPP	Dr. Benavides was able to secure PUB and ANALAB to run the lab analysis for the monitoring portion of the project. TWRI and UTRGV addressed TCEQ comments and submitted the final draft of the Monitoring QAPP to the TCEQ 2/26/16.

Note: The purpose of this sheet is to provide for an ongoing discussion of tasks to document overall progress and to raise any overall issues that don't relate to specific deliverables.

Note: Please address activities and issues related to contract amendments, budget revisions, and other administrative matters under Task 1.

