## **Quarterly Progress Report**

## FY 18 Q2 Entity: TWRI Contract No: 582-17-70357 Project Name: Arroyo Colorado Los Fresnos BMPs Date Sumitted: 3/19/2017

Contractor Project Manager: Jaime Flores				
Approval Signature _	Jaime Flores	Date		

TCEQ Project Manager: Tim Cawthon

Approval\* Signature \_\_\_\_\_\_Date \_\_\_\_\_

\* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

1. When ready to submit the QPR to TCEQ, the Contractor Project Manager must date and sign the cover page with an electronic signature (i.e., scanned signature). Send the signed Excel document to the TCEQ Project Manager.

2. The TCEQ Project Manager will review and either: 1) Send back with comments or 2) approve, sign, date, and e-mail a scanned copy of the approved QPR to the Contractor Project Manager.

3. After addressing comments email the updated Excel document the TCEQ Project Manager, along with a new date next to the electronic signature.

4. The TCEQ Project Manager will sign, date, scan and send the approved QPR to the Contractor Project Manager. A final version of the Excel document will also be sent.

If a deliverable <u>is</u> or <u>will be</u> late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.

	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress	Proposed New Due Date
(202	1.2	000 (5)(1702)		02/20/17	occurred)	
6203 6204		QPR (FY17Q2)	03/15/17	03/28/17		
		QPR (FY17Q3)	06/15/17	06/14/17		
6205		QPR (FY17Q4)	09/15/17	10/17/17		
6206		QPR (FY18Q1)	12/15/17			
6207		QPR (FY18Q2)	03/15/18	· · · · ·		
6208		QPR (FY18Q3)	06/15/18			
6209 6210		QPR (FY18Q4)	09/15/18			
		QPR (FY19Q1)	12/15/18			
6211		QPR (FY19Q2) QPR (FY19Q3)	03/15/19 06/15/19			
6212 6213		QPR (FY19Q3) QPR (FY19Q4)	06/15/19			
6213		Reimbursement Form (FY17Q2)		No Invoice		
6214		Reimbursement Form (FY17Q2)		No Invoice		
6215		Reimbursement Form (FY17Q3)		No Invoice		
6216		Reimbursement Form (FY17Q4)	12/31/17			
6217		Reimbursement Form (FY18Q1)	03/31/18			
6218		Reimbursement Form (FY18Q2)	06/30/18			
6219		Reimbursement Form (FY18Q3)	09/30/18			
6220		Reimbursement Form (FY18Q4)	12/31/18			
6221		Reimbursement Form (FY19Q1)				
6222		Reimbursement Form (FY19Q2)	03/31/19 06/30/19			
6223		Reimbursement Form (FY19Q3)	06/30/19			
0224	1.5	Reimbursement Form (FY19Q4)	09/30/19			
6227	1.3	Reimbursement Form (FY19Q4)_Nov	01/15/20			
6225	1.3	Reimbursement Form (FY20Q1)Sept	10/15/19			
6226	1.3	Reimbursement Form (FY20Q1)Oct	11/15/19			
6239	1.4	Post-Award Orientation Meeting	01/12/17	01/24/17		

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		st be provided.	Current		Discussion of Progress Last Quarter (Delete info	Proposed New
ID#	Sub Task #	Deliverable	Due Date	Date Sent	from prior QPRs, and leave blank if no progress	Due Date
					occurred)	
6228		Quarterly Call (FY17Q3)	07/15/17	07/15/17		
6229		Quarterly Call (FY17Q4)	10/15/17		Had a call with TCEQ PM on 11/3/17	
6230		Quarterly Call (FY18Q1)	01/15/18	01/31/18		
6231		Quarterly Call (FY18Q2)	04/15/18			
6232		Quarterly Call (FY18Q3)	07/15/18			
6233		Quarterly Call (FY18Q4)	10/15/18			
6234		Quarterly Call (FY19Q1)	01/15/19			
6235		Quarterly Call (FY19Q2)	04/15/19			
6236		Quarterly Call (FY19Q3)	07/15/19			
6237		Quarterly Call (FY19Q4)	10/15/19			
6238		Quarterly Call (FY20Q1)	01/15/20			
6240		Annual Report Article	08/01/18			
6241		Y1 Annual Budget Update	11/30/17	<u>01/05/18</u>	Approved on 1/5/18 by TCEQ.	
6242	1.7	Y2 Annual Budget Update	11/30/18			
6243	1.8	Y1 Annual List of Requests/Applications	08/01/17	10/17/17		
6244	1.8	Y2 Annual List of Requests/Applications	08/01/18			
6245	1.8	Y3 Annual List of Requests/Applications	10/01/19			
6246	2.1	Monitoring Training Documentation (at least one, then as needed)	08/13/17	01/25/18		
			,,-,	,,		
6247	2.2	Y1 Student Training Documentation	08/01/17	01/25/18		
6248	2.2	Y2 Student Training Documentation	08/01/18			
6249	2.2	Y3 Student Training Documentation	10/01/19			

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	ue date mus Sub Task #	st be provided. Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date	
6250	2.2	FY18Q1 Monitoring Activities in QPRs	12/15/17	N/A	Students still need additional training with the kits. Will sample before the end of the current semester.	5/31/2018	
6251		FY18Q2 Monitoring Activities in QPRs	03/15/18			5/31/2018	
6252	2.3	FY18Q3 Monitoring Activities in QPRs	06/15/18				
6253	2.3	FY18Q4 Monitoring Activities in QPRs	09/15/18				
6254	2.3	FY19Q1 Monitoring Activities in QPRs	12/15/18				
6255	2.3	FY19Q2 Monitoring Activities in QPRs	03/15/19				
6256	2.3	FY19Q3 Monitoring Activities in QPRs	06/15/19				
6257	2.3	FY19Q4 Monitoring Activities in QPRs Q10 Workshop (Materials, agenda, and	09/15/19				
6259	3.1	attendance logs)	05/31/19		TWRI PM will work with the city and LFCISD to		
6258	3.1	Q3 Workshop (Materials, agenda, and attendance logs)	08/31/17		develop the content for the workshop and the location of the workshop.	10/30/2018	
6260 6262		Article outlining project Q10 Press Release	06/15/17 05/01/19	07/20/17			
6261	3.2	Q3 Press Release	08/01/17		TWRI PM is working with the city on a press release for the park. This will also be posted on the website	6/30/2018	
6263	3.2	Website Update	06/15/17	10/25/17	The FY17 Q4 QPR was posted on the website		

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided. **Discussion of Progress Last Quarter (Delete info** Current **Proposed New** from prior QPRs, and leave blank if no progress ID# Sub Task # Deliverable Date Sent Due Date Due Date occurred) NP Certified engineering design plans: 12/16/16 11/21/16 Sent prior to contract execution 6265 4.1 final NP Certified engineering design plans: 12/16/16 11/21/16 Sent prior to contract execution 6264 4.1 proposed City plans to complete project in first guarter of 6266 4.1 NP engineering design plans: as-built 01/31/17 2018. 4/1/2018 NP M1 Progress Report with photo 01/25/17 6267 4.1 documentation 01/15/17 NP M2 Progress Report with photo 4.1 documentation 03/28/17 6268 02/15/17 NP M3 Progress Report with photo 03/15/17 03/28/17 6269 4.1 documentation NP M4 Progress Report with photo 6270 4.1 documentation 04/15/17 04/15/17 NP M5 Progress Report with photo 4.1 documentation 05/15/17 6271 05/15/17 NP M6 Progress Report with photo TWRI PM made site visit-no construction 6272 4.1 documentation 06/15/17 06/06/17 activities have occurred this month NP M7 Progress Report with photo TWRI PM made site visit-no construction 07/15/17 Site Visit 6273 4.1 documentation activities have occurred this month NP M8 Progress Report with photo TWRI PM made site visit-no construction 6274 08/15/17 Site Visit activities have occurred this month 4.1 documentation NP M9 Progress Report with photo TWRI PM made site visit-no construction 09/15/17 Site Visit 6275 4.1 documentation activities have occurred this month NP M10 Progress Report with photo TWRI PM made site visit-no construction 10/15/17 Site Visit 6276 4.1 documentation activities have occurred this month NP M11 Progress Report with photo 4.1 documentation 11/15/17 12/19/17 Summary email sent to TCEQ PM 6277

	new due date must be provided.					costating the
ID#	Sub Task #	Deliverable Cu Due		Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
		NP Photo documentation of			City plans to complete project in first quarter of	
6278	4.2	constructed parking lot and bioswale	01/31/17		<u>2018.</u>	<u>4/1/2018</u>
		NP Photo documentation of installed			City plans to complete project in second quarter	
6279		rainwater collection system	12/15/17		<u>of 2018.</u>	<u>6/1/2018</u>
6200		NP Photo documentation of installed	42/45/47		Signage will be developed after construction is	42/4/2040
6280		signage	12/15/17		<u>complete.</u>	<u>12/1/2018</u>
6202		HS Certified engineering design plans:	40/45/47			F /24 /2040
6283		as-built	12/15/17		To be completed by end of Summer 2019.	<u>5/31/2019</u>
6202		HS Certified engineering design plans:	04/45/47			12/24/2010
6282	5.1	final	04/15/17		Final draft of plans end of year.	<u>12/31/2018</u>
					TWRI PM will work with the LFCISD staff and	
					students to develop the plans through the	
C201	Ε 1	HS Certified engineering design plans:	02/15/17		remainder of this school year and over the	10/20/2010
6281	-	proposed	03/15/17		summer to complete the draft design.	<u>10/30/2018</u>
6204		HS M5 Progress Report with Photo	05 /45 /47	<u> </u>	TWRI PM made site visit-no construction	
6284	5.1	documentation	05/15/17	Site Visit	activities have occurred this month	
6205	5.4	HS M6 Progress Report with Photo	00/100/147	<u> </u>	TWRI PM made site visit-no construction	
6285		documentation	06/15/17	Site Visit	activities have occurred this month	
6206		HS M7 Progress Report with Photo	07/45/47	<u> </u>	TWRI PM made site visit-no construction	
6286		documentation	07/15/17	Site Visit	activities have occurred this month	
6207		HS M8 Progress Report with Photo	00/15/17	<u></u>	TWRI PM made site visit-no construction	
6287		documentation	08/15/17	Site Visit	activities have occurred this month	
6202		HS M9 Progress Report with Photo	00/45/47	C'1 - \/'-'1	TWRI PM made site visit-no construction	
6288	5.1	documentation	09/15/17	Site visit	activities have occurred this month	
		HS M10 Progress Report with Photo	10/1-1/-	ou 1/1 11	TWRI PM made site visit-no construction	
6289	5.1	documentation	10/15/17	Site Visit	activities have occurred this month	

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<mark>new d</mark>	new due date must be provided.					
					Discussion of Progress Last Quarter (Delete info	

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
		HS M11 Progress Report with Photo				
6290	5.1	documentation	11/15/17		<u>1 progress report to be sent by 10/30/18</u>	<u>30-Aug</u>
		HS M12 Progress Report with Photo				
6291	5.1	documentation	12/15/17	12/15/17 2nd progress report to be sent by 10/31/18		<u>10/30/2018</u>
		HS Photo documentation of refurbished				
6292	5.2	parking lot	12/15/17		To be completed by end of Summer 2019.	<u>5/31/2019</u>
		HS Photo documentation of refurbished				
6293	5.3	wetland	12/15/17		To be completed by end of Summer 2019.	<u>5/31/2019</u>
		HS Photo documentation of installed				
6294	5.4	signage	12/15/17		To be completed by end of Summer.	<u>5/31/2019</u>
6295	6.1	Draft Final Report	10/01/19			
6296	6.2	Final Report	11/15/19			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
	The TWRI PM has met with COLF and the LFCISD through out the quarter to discuss both projects. The COLF had a
	personnel change to their staff that affected the invoicing for the project; Celina Gonzales, Assistant City Manager, left the
	city and was replaced with Pablo Garza, City Finance Director. The COLF was working to submit an invoice for \$57,000 for
	work on the Nature park. The TWRI PM also met with LFCISD staff to discuss the Stream Team Workshop and design details
1-Project Administration	for the stormwater BMPs and wetland expansion.
2-Quality Assurance	Has not begun yet.
	The TWRI PM coordinated with TX Stream Team to host a Workshop on 1/25/18. The training workshop was received well
	by the students and teachers. They requested additional trainings and sampling kits/equipment in order to develop a LF
	sampling team. The TWRI PM will work with the COLF & LFCISD to develop content for a workshop desrcibing BMPs
3-Education and Outreach	installed in the nature park and at the school.
	Construction of the Parking lot, Bio-retention Basin and bathrooms were completed by 1/15/17. Additional work on the
	cistern, rain harvesting system and trails will began in mid-February. Construction crews started work to complete the trail.
4-Los Fresnos Nature Park	Only 1/3 of the trail had been completed in the 1st. phase of construction.
	The TWRI PM coordinated with TX Stream Team to host a Workshop on 1/25/18. The training workshop was received well
	by the students and teachers. They requested additional trainings and sampling kits/equipment in order to develop a LF
5-Los Fresnos High School	sampling team.
6-Final Report	

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Describe any current or anticipated changes to the project budget.					
Match Amount:	\$133,333	Total Match as of this Report:	Balance:	\$133,333.00	
Federal Amount:	\$200,000	Total Federal Paid as of this Report:	Balance:	\$200,000.00	
Total Contract Amount:	\$333,333	Total Paid as of this Report:	Balance:	\$333,333.00	

## **Current Budget by FY:**

	Match	Federal
FY17:	\$0.00	\$0
FY18:	\$117,201.33	\$175,802
FY19:	\$16,132.00	\$24,198
FYxx:		
Total:	\$133,333.33	\$200,000

<b>Current FY Quarterly Spe</b>	nding:	Include estimated	invoice for this quarter
	Match	Federal	
Q1:	\$0	\$0	
Q2:	\$10,321	\$25,802	
Q3:	\$38,000	\$57,000	
Q4:	\$44,799	\$67,198	
Total:	\$93,119	\$150,000	

Has the t	las the total budget for this fiscal year changed by more than 10% (Yes/No)? Yes						
	If so, provide new budget by fiscal year estimates and justification for the change in the table below.						
New Budget by FY:							
	Match	Federal	Justification				
FY17:	\$0.00	\$0	was executed in Mid-December. Additional time is needed to plan, design and complete the tasks outlined				
FY18:	\$117,201.33	\$175,802					
FY19:	\$16,132.00	\$24,198					
FYxx:							
Totals:	\$133,333	\$200,000					
Are all m	ajor deliverables on		No)? Yes ovide an explanation below of the impact this will have on spending.				

lease provide a listing of deliverables provided along with the QPR, and delete attachment references from uarters. Reference the "Deliverables Report" to get the Deliverable ID, Subtask #, and Deliverable Name.			
liverable ID	Subtask #	Deliverable Name	Attachment File Name
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