

Quarterly Progress Report

FY 17 Q2

Entity: TWRI

Contract No: 582-17-70357

Project Name: Arroyo Colorado Los Fresnos BMPs

Date Submitted: 3/28/2017

Contractor Project Manager: Jaime Flores

Approval Signature _____ Date _____

TCEQ Project Manager: Tim Cawthon

Approval* Signature _____ Date _____

* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

1. When ready to submit the QPR to TCEQ, the Contractor Project Manager must date and sign the cover page with an electronic signature (i.e., scanned signature). Send the signed Excel document to the TCEQ Project Manager.
2. The TCEQ Project Manager will review and either: 1) Send back with comments or 2) approve, sign, date, and e-mail a scanned copy of the approved QPR to the Contractor Project Manager.
3. After addressing comments email the updated Excel document the TCEQ Project Manager, along with a new date next to the electronic signature.
4. The TCEQ Project Manager will sign, date, scan and send the approved QPR to the Contractor Project Manager. A final version of the Excel document will also be sent.

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6203	1.2	QPR (FY17Q2)	03/15/17	<u>03/28/17</u>		
6204	1.2	QPR (FY17Q3)	06/15/17			
6205	1.2	QPR (FY17Q4)	09/15/17			
6206	1.2	QPR (FY18Q1)	12/15/17			
6207	1.2	QPR (FY18Q2)	03/15/18			
6208	1.2	QPR (FY18Q3)	06/15/18			
6209	1.2	QPR (FY18Q4)	09/15/18			
6210	1.2	QPR (FY19Q1)	12/15/18			
6211	1.2	QPR (FY19Q2)	03/15/19			
6212	1.2	QPR (FY19Q3)	06/15/19			
6213	1.2	QPR (FY19Q4)	09/15/19			
6214	1.3	Reimbursement Form (FY17Q2)	03/31/17			
6215	1.3	Reimbursement Form (FY17Q3)	06/30/17			
6216	1.3	Reimbursement Form (FY17Q4)	09/30/17			
6217	1.3	Reimbursement Form (FY18Q1)	12/31/17			
6218	1.3	Reimbursement Form (FY18Q2)	03/31/18			
6219	1.3	Reimbursement Form (FY18Q3)	06/30/18			
6220	1.3	Reimbursement Form (FY18Q4)	09/30/18			
6221	1.3	Reimbursement Form (FY19Q1)	12/31/18			
6222	1.3	Reimbursement Form (FY19Q2)	03/31/19			
6223	1.3	Reimbursement Form (FY19Q3)	06/30/19			
6224	1.3	Reimbursement Form (FY19Q4)	09/30/19			
6227	1.3	Reimbursement Form (FY19Q4)_Nov	01/15/20			
6225	1.3	Reimbursement Form (FY20Q1)__Sept	10/15/19			
6226	1.3	Reimbursement Form (FY20Q1)_Oct	11/15/19			

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6239	1.4	Post-Award Orientation Meeting	01/12/17	01/24/17	Post award meeting held on 1/24/17 through conference call.	
6228	1.4	Quarterly Call (FY17Q3)	07/15/17			
6229	1.4	Quarterly Call (FY17Q4)	10/15/17			
6230	1.4	Quarterly Call (FY18Q1)	01/15/18			
6231	1.4	Quarterly Call (FY18Q2)	04/15/18			
6232	1.4	Quarterly Call (FY18Q3)	07/15/18			
6233	1.4	Quarterly Call (FY18Q4)	10/15/18			
6234	1.4	Quarterly Call (FY19Q1)	01/15/19			
6235	1.4	Quarterly Call (FY19Q2)	04/15/19			
6236	1.4	Quarterly Call (FY19Q3)	07/15/19			
6237	1.4	Quarterly Call (FY19Q4)	10/15/19			
6238	1.4	Quarterly Call (FY20Q1)	01/15/20			
6240	1.6	Annual Report Article	08/01/18			
6241	1.7	Y1 Annual Budget Update	11/30/17			
6242	1.7	Y2 Annual Budget Update	11/30/18			
6243	1.8	Y1 Annual List of Requests/Applications	08/01/17			
6244	1.8	Y2 Annual List of Requests/Applications	08/01/18			
6245	1.8	Y3 Annual List of Requests/Applications	10/01/19			
6246	2.1	Monitoring Training Documentation (at least one, then as needed)	08/13/17			
6247	2.2	Y1 Student Training Documentation	08/01/17			
6248	2.2	Y2 Student Training Documentation	08/01/18			

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6249	2.2	Y3 Student Training Documentation	10/01/19			
6250	2.3	FY18Q1 Monitoring Activities in QPRs	12/15/17			
6251	2.3	FY18Q2 Monitoring Activities in QPRs	03/15/18			
6252	2.3	FY18Q3 Monitoring Activities in QPRs	06/15/18			
6253	2.3	FY18Q4 Monitoring Activities in QPRs	09/15/18			
6254	2.3	FY19Q1 Monitoring Activities in QPRs	12/15/18			
6255	2.3	FY19Q2 Monitoring Activities in QPRs	03/15/19			
6256	2.3	FY19Q3 Monitoring Activities in QPRs	06/15/19			
6257	2.3	FY19Q4 Monitoring Activities in QPRs	09/15/19			
6259	3.1	Q10 Workshop (Materials, agenda, and attendance logs)	05/31/19			
6258	3.1	Q3 Workshop (Materials, agenda, and attendance logs)	08/31/17			
6260	3.2	Article outlining project	06/15/17			
6262	3.2	Q10 Press Release	05/01/19			
6261	3.2	Q3 Press Release	08/01/17			
6263	3.2	Website Update	06/15/17			
6265	4.1	NP Certified engineering design plans: final	12/16/16	11/21/16	Sent prior to contract execution	

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6264	4.1	NP Certified engineering design plans: proposed	12/16/16	11/21/16	Sent prior to contract execution	
6266	4.1	NP engineering design plans: as-built	01/31/17		This date needs to be adjusted due to the delay in TCEQ contract execution. As-built plans are done after completion of the project, proposed new due date 8/31/187	8/31/2017
6267	4.1	NP M1 Progress Report with photo documentation	01/15/17	01/25/17		
6276	4.1	NP M10 Progress Report with photo documentation	10/15/17			
6277	4.1	NP M11 Progress Report with photo documentation	11/15/17			
6268	4.1	NP M2 Progress Report with photo documentation	02/15/17	03/28/17	No construction activites have occurred this month	
6269	4.1	NP M3 Progress Report with photo documentation	03/15/17	03/28/17	No construction activites have occurred this month	
6270	4.1	NP M4 Progress Report with photo documentation	04/15/17			
6271	4.1	NP M5 Progress Report with photo documentation	05/15/17			
6272	4.1	NP M6 Progress Report with photo documentation	06/15/17			
6273	4.1	NP M7 Progress Report with photo documentation	07/15/17			
6274	4.1	NP M8 Progress Report with photo documentation	08/15/17			
6275	4.1	NP M9 Progress Report with photo documentation	09/15/17			

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6278	4.2	NP Photo documentation of constructed parking lot and bioswale	01/31/17		This date needs to be adjusted due to the delay in TCEQ contract execution. As-built plans are done after completion of the project, proposed new due date 8/31/17	8/31/2017
6279	4.3	NP Photo documentation of installed rainwater collection system	12/15/17			
6280	4.4	NP Photo documentation of installed signage	12/15/17			
6283	5.1	HS Certified engineering design plans: as-built	12/15/17			
6282	5.1	HS Certified engineering design plans: final	04/15/17			
6281	5.1	HS Certified engineering design plans: proposed	03/15/17		This date needs to be adjusted due to the delay in TCEQ contract execution. As-built plans are done after completion of the project, proposed new due date 1/31/18	
6289	5.1	HS M10 Progress Report with Photo documentation	10/15/17			
6290	5.1	HS M11 Progress Report with Photo documentation	11/15/17			
6291	5.1	HS M12 Progress Report with Photo documentation	12/15/17			
6284	5.1	HS M5 Progress Report with Photo documentation	05/15/17			
6285	5.1	HS M6 Progress Report with Photo documentation	06/15/17			
6286	5.1	HS M7 Progress Report with Photo documentation	07/15/17			

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ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6287	5.1	HS M8 Progress Report with Photo documentation	08/15/17			
6288	5.1	HS M9 Progress Report with Photo documentation	09/15/17			
6292	5.2	HS Photo documentation of refurbished parking lot	12/15/17			
6293	5.3	HS Photo documentation of refurbished wetland	12/15/17			
6294	5.4	HS Photo documentation of installed signage	12/15/17			
6295	6.1	Draft Final Report	10/01/19			
6296	6.2	Final Report	11/15/19			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
1-Project Administration	TWRI received the executed contract in December and set up the account for the project. The TWRI PM has been working with the City of LF and the LFISD to gather the necessary documents and signatures to set up the sub-contracts. The TWRI PM will continue to work with the City and ISD to set up the sub-contracts.
2-Quality Assurance	
3-Education and Outreach	
4-Los Fresnos Nature Park	Construction of the Parking lot, Bio-retention Basin and bathrooms were completed by 1/15/17. Additional work on the cistern and rain harvesting system has not been completed.
5-Los Fresnos High School	No work has been done at this time. The LF ISD Superintendent informed the PM that they had already refurbished the parking lot in the summer of 2016 but were still wanting to partner and participate on all of the proposed stormwater BMP's, E&O workshops, teacher and student training and water quality monitoring.
6-Final Report	

Describe any current or anticipated changes to the project budget.			
Match Amount:	\$133,333	Total Match as of this Report:	Balance: \$133,333.00
Federal Amount:	\$200,000	Total Federal Paid as of this Report:	Balance: \$200,000.00
Total Contract Amount:	\$333,333	Total Paid as of this Report:	Balance: \$333,333.00

Current Budget by FY:

	Match	Federal
FY17:	\$117,676.00	\$176,514
FY18:	\$7,770.00	\$11,655
FY19:	\$7,887.33	\$11,831
FYxx:		
Total:	\$133,333.33	\$200,000

Current FY Quarterly Spending:

Include estimated invoice for this quarter

	Match	Federal
Q1:	\$0	\$0
Q2:	\$0	\$0
Q3:	\$33,333	\$50,000
Q4:	\$33,333	\$50,000
Total:	\$66,667	\$100,000

Has the total budget for this fiscal year changed by more than 10% (Yes/No)?

If so, provide new budget by fiscal year estimates and justification for the change in the table below.

New Budget by FY:

	Match	Federal	Justification
FY17:	\$66,666.67	\$100,000	was executed in Mid-December. Additional time is needed to plan, design and complete the tasks outline
FY18:	\$50,000.00	\$75,000	
FY19:	\$16,666.67	\$25,000	
FYxx:			
Totals:	\$133,333	\$200,000	

Are all major deliverables on schedule (Yes/No)?

If no, provide an explanation below of the impact this will have on spending.

