

## Quarterly Progress Report

FY 20 Q2

Entity: TWRI

Contract No: 582-17-70357

Project Name: Arroyo Colorado Los Fresnos BMPs

Date Submitted: 3/23/20

Contractor Project Manager: Jaime Flores

Approval Signature \_\_\_\_\_ Jaime Flores \_\_\_\_\_ Date 3/23/2020

TCEQ Project Manager: Tim Cawthon

Approval\* Signature \_\_\_\_\_ Tim Cawthon \_\_\_\_\_ Date 3/24/2020

\* The TCEQ Project Manager's signature indicates that the QPR is accepted as a project deliverable and also authorizes any changes in deliverable due dates requested in the Deliverables sheet. Approved due date changes should be inserted in the "Current Due Date" column in the next QPR.

1. When ready to submit the QPR to TCEQ, the Contractor Project Manager must date and sign the cover page with an electronic signature (i.e., scanned signature). Send the signed Excel document to the TCEQ Project Manager.
2. The TCEQ Project Manager will review and either: 1) Send back with comments or 2) approve, sign, date, and e-mail a scanned copy of the approved QPR to the Contractor Project Manager.
3. After addressing comments email the updated Excel document the TCEQ Project Manager, along with a new date next to the electronic signature.
4. The TCEQ Project Manager will sign, date, scan and send the approved QPR to the Contractor Project Manager. A final version of the Excel document will also be sent.

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6203	1.2	QPR (FY17Q2)	03/15/17	03/28/17		
6204	1.2	QPR (FY17Q3)	06/15/17	06/14/17		
6205	1.2	QPR (FY17Q4)	09/15/17	10/17/17		
6206	1.2	QPR (FY18Q1)	12/15/17	12/15/17		
6207	1.2	QPR (FY18Q2)	03/15/18	03/19/18		
6208	1.2	QPR (FY18Q3)	06/15/18	06/15/18		
6209	1.2	QPR (FY18Q4)	09/15/18	09/18/18		
6210	1.2	QPR (FY19Q1)	12/15/18	12/18/18		
6211	1.2	QPR (FY19Q2)	03/15/19	03/15/19		
6212	1.2	QPR (FY19Q3)	06/15/19	06/13/19		
6213	1.2	QPR (FY19Q4)	09/15/19	09/23/19		
<u>10823</u>	<u>1.2</u>	<u>QPR (FY20Q1)</u>	<u>12/15/19</u>	<u>12/12/19</u>		
<u>10824</u>	<u>1.2</u>	<u>QPR (FY20Q2)</u>	<u>03/15/20</u>	<u>03/20/20</u>		
<u>10825</u>	<u>1.2</u>	<u>QPR (FY20Q3)</u>	<u>06/15/20</u>			
6214	1.3	Reimbursement Form (FY17Q2)	03/31/17	No Invoice		
6215	1.3	Reimbursement Form (FY17Q3)	06/30/17	No Invoice		
6216	1.3	Reimbursement Form (FY17Q4)	09/30/17	No Invoice		
6217	1.3	Reimbursement Form (FY18Q1)	12/31/17	No Invoice		
6218	1.3	Reimbursement Form (FY18Q2)	03/31/18	03/06/18		
6219	1.3	Reimbursement Form (FY18Q3)	06/30/18	06/15/18		
6220	1.3	Reimbursement Form (FY18Q4)	09/30/18	09/18/18		
6221	1.3	Reimbursement Form (FY19Q1)	12/31/18	01/15/19		
6222	1.3	Reimbursement Form (FY19Q2)	03/31/19	03/11/19		
6223	1.3	Reimbursement Form (FY19Q3)	06/30/19	06/15/19		
6224	1.3	Reimbursement Form (FY19Q4)	09/30/19	<u>09/13/19</u>		
	<u>1.3</u>	<u>Reimbursement Form (FY20Q1)</u>	<u>12/31/19</u>	12/12/19		
	<u>1.3</u>	<u>Reimbursement Form (FY20Q2)</u>	<u>03/31/20</u>			
	<u>1.3</u>	<u>Reimbursement Form (FY20Q3)</u>	<u>06/30/20</u>			

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
	1.3	<u>Reimbursement Form (FY20Q4) June</u>	<u>07/15/20</u>			
	1.3	<u>Reimbursement Form (FY20Q4) July</u>	<u>08/15/20</u>			
	1.3	<u>Reimbursement Form (FY20Q4)Aug</u>	<u>10/15/20</u>			
6239	1.4	Post-Award Orientation Meeting	01/12/17	01/24/17		
6228	1.4	Quarterly Call (FY17Q3)	07/15/17	07/15/17		
6229	1.4	Quarterly Call (FY17Q4)	10/15/17	<u>11/03/17</u>		
6230	1.4	Quarterly Call (FY18Q1)	01/15/18	01/31/18		
6231	1.4	Quarterly Call (FY18Q2)	04/15/18	05/22/18		
6232	1.4	Quarterly Call (FY18Q3)	07/15/18	08/05/18		
6233	1.4	Quarterly Call (FY18Q4)	10/15/18	10/15/18		
6234	1.4	Quarterly Call (FY19Q1)	01/15/19	12/14/18		
6235	1.4	Quarterly Call (FY19Q2)	04/15/19	<u>02/18/19</u>		
6236	1.4	Quarterly Call (FY19Q3)	07/15/19	05/10/19		
6237	1.4	Quarterly Call (FY19Q4)	10/15/19	11/25/19		
6238	<u>1.4</u>	<u>Quarterly Call (FY20Q1)</u>	<u>01/15/20</u>	01/08/20		
	<u>1.4</u>	<u>Quarterly Call (FY20Q2)</u>	<u>04/15/20</u>	03/05/20		
	<u>1.4</u>	<u>Quarterly Call (FY20Q3)</u>	<u>07/15/20</u>			
	<u>1.4</u>	<u>Quarterly Call (FY20Q4)</u>	<u>10/15/20</u>			
6240	1.6	Annual Report Article	08/01/18	08/16/18		
6241	1.7	Y1 Annual Budget Update	11/30/17	01/05/18		
6242	1.7	Y2 Annual Budget Update	11/30/18	11/13/18		
6243	1.8	Y1 Annual List of Requests/Applications	08/01/17	10/17/17		
6244	1.8	Y2 Annual List of Requests/Applications	08/01/18	08/06/18		

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6245	1.8	Y3 Annual List of Requests/Applications	10/01/19	<u>09/20/19</u>	Sent with 90280 deliverable on 9/20/19.	
6246	2.1	Monitoring Training Documentation (at least one, then as needed)	08/13/17	01/25/18		
6247	2.2	Y1 Student Training Documentation	08/01/17	01/25/18		
6248	2.2	Y2 Student Training Documentation	08/01/18	11/26/18		
6249	2.2	Y3 Student Training Documentation	10/01/19	3/4-5/20		
6250	2.3	FY18Q1 Monitoring Activities in QPRs	12/15/17	N/A		
6251	2.3	FY18Q2 Monitoring Activities in QPRs	03/15/18	N/A		
6252	2.3	FY18Q3 Monitoring Activities in QPRs	06/15/18	N/A		
6253	2.3	FY18Q4 Monitoring Activities in QPRs	09/15/18	N/A		
6254	2.3	FY19Q1 Monitoring Activities in QPRs	12/15/18	<u>N/A</u>		
6255	2.3	FY19Q2 Monitoring Activities in QPRs	03/15/19	<u>03/20/19</u>		
6256	2.3	FY19Q3 Monitoring Activities in QPRs	06/15/19	08/29/19		
6257	2.3	FY19Q4 Monitoring Activities in QPRs	09/15/19	08/29/19		
6259	3.1	Q10 Workshop (Materials, agenda, and attendance logs)	05/31/19	11/16/19		

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6258	3.1	Q3 Workshop (Materials, agenda, and attendance logs)	08/31/17	03/20/19		
6260	3.2	Article outlining project	06/15/17	07/20/17		
6262	3.2	Q10 Press Release	05/01/19	04/11/19		
6261	3.2	Q3 Press Release	08/01/17	06/29/18		
6263	3.2	Website Update	06/15/17	10/25/17		
6265	4.1	NP Certified engineering design plans: final	12/16/16	11/21/16		
6264	4.1	NP Certified engineering design plans: proposed	12/16/16	11/21/16		
6266	4.1	NP engineering design plans: as-built	01/31/17	05/22/18		
6267	4.1	NP M1 Progress Report with photo documentation	01/15/17	01/25/17		
6268	4.1	NP M2 Progress Report with photo documentation	02/15/17	03/28/17		
6269	4.1	NP M3 Progress Report with photo documentation	03/15/17	03/28/17		
6270	4.1	NP M4 Progress Report with photo documentation	04/15/17	04/15/17		
6271	4.1	NP M5 Progress Report with photo documentation	05/15/17	05/15/17		
6272	4.1	NP M6 Progress Report with photo documentation	06/15/17	06/06/17		
6273	4.1	NP M7 Progress Report with photo documentation	07/15/17	Site Visit		
6274	4.1	NP M8 Progress Report with photo documentation	08/15/17	Site Visit		

**If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.**

ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6275	4.1	NP M9 Progress Report with photo documentation	09/15/17	Site Visit		
6276	4.1	NP M10 Progress Report with photo documentation	10/15/17	Site Visit		
6277	4.1	NP M11 Progress Report with photo documentation	11/15/17	12/19/17		
6278	4.2	NP Photo documentation of constructed parking lot and bioswale	01/31/17	01/20/17		
6279	4.3	NP Photo documentation of installed rainwater collection system	12/15/17	11/24/18		
6280	4.4	NP Photo documentation of installed signage	12/15/17	02/19/19	The city has installed signage for the bio-swale & rain garden. An additional sign(s) with the TCEQ sponsor information will be installed at a later date.	
6283	5.1	HS Certified engineering design plans: as-built	08/31/19	10/15/19		
6282	5.1	HS Certified engineering design plans: final	04/15/17	03/15/19		
6281	5.1	HS Certified engineering design plans: proposed	03/15/17	03/15/19		
6284	5.1	HS M5 Progress Report with Photo documentation	05/15/17	Site Visit		
6285	5.1	HS M6 Progress Report with Photo documentation	06/15/17	Site Visit		
6286	5.1	HS M7 Progress Report with Photo documentation	07/15/17	Site Visit		
6287	5.1	HS M8 Progress Report with Photo documentation	08/15/17	Site Visit		

If a deliverable is or will be late, a new due date must be proposed. If this is the case, a justification describing the circumstances necessitating the new due date must be provided.						
ID#	Sub Task #	Deliverable	Current Due Date	Date Sent	Discussion of Progress Last Quarter (Delete info from prior QPRs, and leave blank if no progress occurred)	Proposed New Due Date
6288	5.1	HS M9 Progress Report with Photo documentation	09/15/17	Site Visit		
6289	5.1	HS M10 Progress Report with Photo documentation	10/15/17	Site Visit		
6290	5.1	HS M11 Progress Report with Photo documentation	11/15/17	02/18/19		
6291	5.1	HS M12 Progress Report with Photo documentation	07/01/19	06/11/19		
6292	5.2	HS Photo documentation of refurbished parking lot	11/30/19	11/26/19		
6293	5.3	HS Photo documentation of refurbished wetland	11/30/19	11/26/19		
6294	5.4	HS Photo documentation of installed signage	11/30/19		The PBL Workshop was completed on 3/4-5/20. The designs and content of the signage is part of the PBL workshop after the field day. Once the students turn in the designs, the TWRI PM will work with with the TCEQ PM to determine final proofs of all content before being sent to iZone for fabrication	7/31/2020
6295	6.1	Draft Final Report	06/01/20			
6296	6.2	Final Report	07/01/20			

Task/Issue	Additional Description of Quarterly Activities, Milestones, and Issues
1-Project Administration	TWRI is submitting invoices to the TCEQ and the PM worked with the LFCISD to began planning the Los Fresnos Falcon Lake Project Based Learning workshop that was held on 3/4-5/20.
3-Education and Outreach-Los Fresnos High School	The PM worked with Alejandrs Guzman & Jimmy McDonough from LFCISD to plan and host the Falcon Project Based Learning workshop on 3/4-5/20. The workshop was to designed to provide the 6th, 7th & 8th graders that attended information on watersheds, native plants and trees & adaptations, NPS vs PS pollution sources and runoff, water quality monitoring, physical geology, topographic maps and field measurments and carreer oportunities in the these fields. One of the products from the PBL workshop was that the students would submit the content, design and pictures for the inperprative signage that needs to be installed around Falcon Lake as part of a deliverable for this project. The submissions were to be judged and to select the best proposal. Due to unprecedented circumstanes and the fact that students may not be attending classes, if neccessary, the TWRI PM will develop the content, design and pictures for the inperprative signage and submit hem for approval to the TCEQ PM for approval. Upon approval of the proofs of the signage, the TWRI will submit the proofs to iZone Imagung for fabrication.
4-Los Fresnos Nature Park	This portion of the project has been completed. The signage indicating the funding for the project will be ordered and purchased with the signage for the High School
5-In Sevice Teacher Workshop	This Task has been completed



This tab is used for budget planning purposes. The TCEQ uses the information quarterly for program budget planning. It is important this form is completed to avoid rush requests from the TCEQ Project Manager.

**Section I** tracks the current budget by fiscal year. This information is from the Annual Budget Update. This is a high-level overview of planned spending for each year of the project. Changes to fiscal year estimates are noted in Section III. After the current QPR is approved the new fiscal year estimates should be moved from Section III to Section I.

**Section II** tracks the current fiscal year's invoicing. Include invoices that have been approved by TCEQ and estimates for upcoming invoices.

**Section III** tracks changes in the fiscal year budgets. Changes may be an increase or a decrease in spending from original estimate. After the current QPR is approved the new fiscal year estimates should be moved from Section III to Section I.

**Current Budget by FY:**

	Match	Federal
FY17:		\$0
FY18:		\$81,366.00
FY19:		\$95,095.00
FY20:		\$23,539.00
Total:	\$0.00	\$200,000

**Current FY Quarterly Spending:**

Include estimated invoice for this quarter

	Match	Federal
Q1:		\$5,223
Q2:		
Q3:		
Q4:		
Total:	\$0	\$5,223

**Has the total budget for this fiscal year changed by more than 10% (Yes/No)?**

If so, provide new budget by fiscal year estimates and justification for the change in the table below.

**New Budget by FY:**

	Match	Federal	Justification
FY17:	\$0.00	\$0	
FY18:			
FY19:			
FY20:			
Totals:	\$0	\$0	

**Are all major deliverables on schedule (Yes/No)?**

If no, provide an explanation below of the impact this will have on spending.



